





Response Quick Step Guide

Print a Response Lesson

1. From the **Manage My Data** window, select the **Reports button**.
2. Select **Response Lesson** from the navigation pane.
3. Select the lesson you would like to use from the **Select Lesson drop down box**.
4. Choose the type of report you would like to print from the **Choose Report Type drop down box**.
5. Click on **Create Report**.
6. A printable version of your lesson will appear in a new window. You can either **print**  or **save**  your Response lesson (.rtf, .html, .pdf) from this window.

